

Course Description				
Course Title	Methodology IV			
Course Type	Compulsory	Recommended Year/Semester of Study		III/6
Course Length	1 semest.	Per week	0/2	ECTS 3
Length (Further Specifications)				
Method of Assessment	Final Test	Form of Delivery		Seminar
Course Requirements	To receive credits students need to actively participate in seminars and submit an assignment following specifications set at the start of the course.			
Lecturer	Catherine Bowden, BA			
Course Overview	<p><u>Aims:</u> To introduce students to specific features of teaching „business English“ in the context of in-company education and provide them with useful knowledge for teaching individual students and small groups. Students will learn to apply theoretical knowledge acquired in the course Teaching a foreign language for specific purposes.</p> <p><u>Topics:</u></p> <ol style="list-style-type: none"> 1. Working with a small group, mixed-ability group and individual students. 2. Learner needs analysis, course planning. 3. Teaching materials for „business English“. 4. Getting feedback from students/clients. 5. Language skills in work context: telephoning, negotiation, presentation etc. 6. „Business“ topics – lexical development: finance, law, marketing etc. 			
Course Reading List	<p><u>Compulsory:</u> ELLIS, M.; JOHNSON, C. <i>Teaching Business English: An introduction to Business English for language teachers, trainers, and course organizers</i>. Oxford, 1994. WILBERG, P. <i>One to One. A Teacher's Handbook</i>. Hove, 1987. OSBORNE, P. <i>Teaching English One to One</i>. London, 2005. WISNIEWSKA, I. <i>Learning One to One</i>. Cambridge, 2010.</p>			