

Course Description				
<b>Course Title</b>	Introduction to academic writing			
<b>Course Type</b>	Elective		<b>Recommended Year/Semester of Study</b>	
<b>Course Length</b>	1 semest.	<b>Per week</b>	0/2	<b>ECTS</b> 2
<b>Length (Further Specifications)</b>				
<b>Method of Assessment</b>	Final Test		<b>Form of Delivery</b>	Seminar
<b>Course Requirements</b>	Students are required to produce by the end of the course a piece of academic writing of approx. 2,500 words on set themes, employing the micro-skills practised in class. A minimum of 75% attendance is also compulsory, and there are weekly homework tasks.			
<b>Lecturer</b>	Gregor Kalinowski, M.A., Ph.D.			
<b>Course Overview</b>	<p><u>Aims:</u> This course is designed to provide students with practice in a range of tools and micro-skills required for writing academic papers. The focus of the course is not on improving the standard of the students' language so much as on practical aspects (such as how to conduct research), technical aspects (such as referencing), organisational aspects (such as structuring an argument effectively), and stylistic aspects (such as avoiding slips in formality) of academic writing. By the end of the course students will be aware of what specifically is required in a piece of academic writing, and they will have had practice in meeting these requirements.</p> <p><u>Topics:</u></p> <ol style="list-style-type: none"> <li>1) An overview of features of academic writing</li> <li>2) The academic task – answering the question</li> <li>3) Stages of process writing</li> <li>4) Organisation: brainstorming, note-taking, planning</li> <li>5) Research: building a reading list</li> <li>6) Research: advanced internet research tools</li> <li>7) Paragraphing &amp; topic sentences</li> <li>8) In and between paragraphs: cohesion</li> <li>9) Using secondary materials &amp; referencing I</li> <li>10) Using secondary materials &amp; referencing II</li> <li>11) Paraphrasing &amp; summary skills</li> <li>12) Synthesis</li> <li>13) Proofreading</li> </ol>			
<b>Course Reading List</b>	<p><u>Compulsory:</u> SOLES, D. <i>The Academic Essay – How to Plan, Draft, Write and Revise</i>, 2<sup>nd</sup> Edition. Somerset, 2005.</p>			